

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JUNE 23, 2014

1:00 P.M.

COUNCIL CHAMBERS
FORT VERMILION, AB



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Housing needs study funds	Mar.	<input type="checkbox"/> <i>Zama Road Paving Funds</i>
2. HAMLET STREETS: Review Policy	Mar.	<input type="checkbox"/> <i>Highway Development</i>
3. RURAL ROADS: MY rural road upgrade plan	April	<input type="checkbox"/> <i>Canada Postal Service – La Crete</i>
4. RURAL WATER : Water Service Policy	Jan.	<input type="checkbox"/> <i>Land Use Framework Input</i>
5. ECONOMIC DEVELOPMENT: Strategy Review	Feb.	<input type="checkbox"/> <i>Senior's housing</i>
6. OIL AND GAS STRATEGY	Feb.	<input type="checkbox"/> <i>OSB Plant</i>
7. ZAMA ROAD: Business Case	Mar.	
NEXT		
<input type="checkbox"/> TRANSPORTATION DEVELOPMENT		<input type="checkbox"/> TOURISM: Strategy (REDI)
<input type="checkbox"/> REVENUE DECLINE		<input type="checkbox"/> BRANDING STRATEGY (2015 – REDI)

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. HOUSING ENTITY: Study Funds	Mar.	1. OIL AND GAS STRATEGY: Info	Feb.
2. RURAL WATER : Water Service Policy	Jan.	2. ECONOMIC DEVELOPMENT: Str. Rev.	Feb.
3. REVENUE DECLINE (tax rate discussion)	Feb.	3. ZAMA ROAD: Business Case	Mar.
<input type="checkbox"/> MARA Agreement	May	<input type="checkbox"/> OSB Plant	
<input type="checkbox"/> Regional Sustainability Study	Feb.	<input type="checkbox"/> TRANSPORTATION DEVELOPMENT	
<input type="checkbox"/> First Nations Relations: Orientation	Jan.		
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Update Safety Manual	Feb.	1. Surface Water Management Plan	May
2. Rec. Board Agreement Renewal	Mar.	2. Steephill Creek/BHP Surface Water Management Plan	May
3. Disaster Emergency Planning – Implementation Plan	Feb.	3. 2014 Ag Fair Planning	Feb.
<input type="checkbox"/> Radio Communication System		<input type="checkbox"/> Emergency Livestock Response Plan	
<input type="checkbox"/> Wilson Prairie Surface Management Plan			
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans	Feb.	1. Communication Plan	Mar.
2. Land Use Framework		2. Human Resource Policy Review	Apr.
3. _____		3. Cell Phone Review & Draft RFP	May
<input type="checkbox"/> Municipal Reserve Policy		<input type="checkbox"/> Virtual City Hall Implementation	July
<input type="checkbox"/> Airport Vicinity Protection Area			
FINANCE		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan	Apr.	1. RURAL ROADS: MY RR upgrade plan	Apr.
2. Long Term Financial Plan	June	2. HAMLET STREETS: Review Policy	Mar.
3. _____		3. Gravel Pit Transfer (Meander)	Oct.
<input type="checkbox"/> Master Card Policy		<input type="checkbox"/> Multi-Year Capital Assessment	Jan.
<input type="checkbox"/> _____		<input type="checkbox"/> _____	
ENVIRONMENTAL (John)			
1. LC Water Source Review (OMNI Report)	Apr.	<u>Codes:</u>	
2. Rural Water		BOLD CAPITALS – Council NOW Priorities	
3. _____		CAPITALS – Council NEXT Priorities	
<input type="checkbox"/> _____		<i>Italics</i> – Advocacy	
<input type="checkbox"/> _____		Regular Title Case – Operational Strategies	
		* See Monthly Capital Projects Progress Report	

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, June 23, 2014
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

Page

CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a)	Minutes of the June 11, 2014 Regular Council Meeting	7
DELEGATIONS:	4.	a)		
		b)		
GENERAL REPORTS:	5.	a)		
		b)		
TENDERS:	6.	a)	2014 Generators (closes at 2:00 p.m.)	
PUBLIC HEARINGS:			Public hearings are scheduled for 1:00 p.m.	
	7.	a)	Bylaw 953-14 Land Use Bylaw Amendments to Add Regulation to Flood Prone Lands and Landscaping, Screening or Sound Barriers, Definition of Garden Suite	
COMMUNITY SERVICES:	8.	a)		
		b)		

ENVIRONMENTAL SERVICES:

- 9. a)
- b)

OPERATIONS:

- 10. a) Second Access Request – NW 4-106-13-W5M
- b)
- c)

PLANNING & DEVELOPMENT:

- 11. a) Bylaw 934-14 Land Use Bylaw Amendment to Close a Portion of Road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama
- b) Bylaw 965-14 Land Use Bylaw Amendment to add Section 8.16 - Hamlet Residential 2A "HR2A"
- c) Bylaw 966-14 Land Use Bylaw Amendment to Rezone Part of NE 4-106-15-W5M from Public/Institution "P" to Hamlet Residential District 2 "HR2" (La Crete)
- d) Bylaw 967-14 Land Use Bylaw Amendment to Section 8.1. C of the Land Use Bylaw (Parcel Density)
- e)
- f)

FINANCE:

- 12. a) La Crete Recreation Board Kitchen Range Hood
- b) Fire Invoices Credit (Town of High Level)
- c)
- d)

ADMINISTRATION:

- 13. a) Municipal Sustainability Self-Assessment
- b)
- c)

d)

e)

**INFORMATION /
CORRESPONDENCE:** 14. a) Information/Correspondence

**IN CAMERA
SESSION:** 15. a) Legal
• Land Purchase (South of High Level)

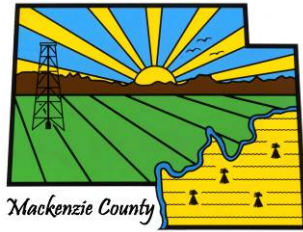
b) Labour

c) Land

NOTICE OF MOTION: 16. Notices of Motion

**NEXT MEETING
DATES:** 17. a) Regular Council Meeting
Monday, July 14, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the June 11, 2014 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 11, 2014 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the June 11, 2014 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 11, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Walter Sarapuk	Deputy Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Elmer Derksen	Councillor
	Eric Jorgensen	Councillor (left at 3:02 p.m.)
	Josh Knelsen	Councillor (left at 5:38 p.m.)
	Ricky Paul	Councillor
	Lisa Wardley	Councillor
REGRETS:	Bill Neufeld	Reeve
	John W. Driedger	Councillor
ADMINISTRATION:	Joulia Whittleton	Chief Administrative Officer
	Ron Pelensky	Director of Community Services & Operations
	John Klassen	Director of Environmental Services & Operations
	Byron Peters	Director of Planning & Development
	Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on June 11, 2014 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Deputy Reeve Sarapuk called the meeting to order at 10:08 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 14-06-363 MOVED by Councillor Jorgensen

That the agenda be approved with the following additions:

- 13. d) Ratepayers Meetings
- 5. e) FCM Conference

- 10. e) ASB Tour
- 10. f) La Crete Ferry

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the May 13, 2014 Regular Council Meeting**

MOTION 14-06-364

MOVED by Councillor Wardley

That the minutes of the May 13, 2014 Regular Council meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

- 5. a) CAO Report**

MOTION 14-06-365

MOVED by Councillor Braun

That the CAO Report for May 2014 be accepted for information

CARRIED

GENERAL REPORTS:

- 5. b) Minutes of the April 17, 2014 Finance Committee Meeting**

MOTION 14-06-366

MOVED by Councillor Derksen

That the minutes of the April 17, 2014 Finance Committee meeting be received for information.

CARRIED

GENERAL REPORTS:

- 5. c) Municipal Planning Commission Meeting Minutes**

MOTION 14-06-367

MOVED by Councillor Derksen

That the Municipal Planning Commission meeting minutes of March 27, April 10, April 24, and May 8, 2014 be received for information.

CARRIED

GENERAL REPORTS:

- 5. d) Community Sustainability Committee Meeting**

MOTION 14-06-368

MOVED by Councillor Wardley

That the Community Sustainability Committee meeting minutes of April 4, 2014 be received for information.

CARRIED

GENERAL REPORTS: 5. e) FCM Conference (ADDITION)

Follow-up discussion from the FCM Conference held May 29 – June 2, 2014.

Deputy Reeve Sarapuk recessed the meeting at 10:43 a.m. and reconvened the meeting at 10:54 a.m.

DELEGATIONS: 4. a) Randy Affolder, Alliance Assessment

MOTION 14-06-369 MOVED by Councillor Derksen

That the assessment report by Randy Affolder, Alliance Assessment, be received for information.

CARRIED

DELGATIONS: 4. b) S/Sgt. Peter Pilgrim, High Level RCMP

MOTION 14-06-370 MOVED by Councillor Braun

That the RCMP report by S/Sgt. Peter Pilgrim be received for information and that the following priorities be accepted:

1. Crime Reduction
2. Traffic
3. Violence – Domestic Violence
4. Substance Abuse - Alcohol

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 12:22 p.m. and reconvened the meeting at 1:01 p.m.

PUBLIC HEARING: 7. a) Bylaw 941-14 Land Use Bylaw Amendment to Rezone Several Recreational Areas to Recreation 2 District “REC2”

Deputy Reeve Sarapuk called the public hearing for Bylaw 941-14 to order at 1:01 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 941-14 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on April 28, 2014.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Land Use Bylaw Amendment. Clarification regarding additional locations added at first reading.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 941-14. One submission was received in opposition to the rezoning in Fort Vermilion.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 941-14. No one was present to speak to the proposed bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 941-14 at 1:05 p.m.

MOTION 14-06-371

MOVED by Councillor Wardley

That second reading be given to Bylaw 941-14 being the rezoning of the subject parcels known as:

Plan 4974RS;; Lot LF & Plan 2938RS, Block 11, Lot 14 (Fort Vermilion Royal Canadian Legion Hall),
Plan 580KS;; Lot N (Fort Vermilion Recreation Board),
Plan 882 1687, Block 11, Lot 4MR (Zama Recreation Society),
Plan 882 1687, Block 15, Lot 2MR (Zama Park/Campgrounds),
SE 16-110-19-W5M (High Level Golf & Country Club),
Plan 122 3816, Block 2, Lot 1 (Rocky Lane Ag Society), and
Part of SW 3-110-17-W5M (High Level Rural Community Hall Society),

from their current districts to Recreational 2 District "REC2".

CARRIED

MOTION 14-06-372

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 941-14 being the rezoning of the subject parcels known as:

Plan 4974RS;; Lot LF & Plan 2938RS, Block 11, Lot 14 (Fort Vermilion Royal Canadian Legion Hall),
Plan 580KS;; Lot N (Fort Vermilion Recreation Board),
Plan 882 1687, Block 11, Lot 4MR (Zama Recreation Society),
Plan 882 1687, Block 15, Lot 2MR (Zama Park/Campgrounds),
SE 16-110-19-W5M (High Level Golf & Country Club),
Plan 122 3816, Block 2, Lot 1 (Rocky Lane Ag Society), and
Part of SW 3-110-17-W5M (High Level Rural Community Hall Society),

from their current districts to Recreational 2 District "REC2".

CARRIED

7. b) Bylaw 955-14 Land Use Bylaw Amendment to Rezone Part of Plan 962 1175, Block 1, lot 5 (PT. of SE 16-109-14-W5M) from Agricultural District 'A' to Residential Condominium District 'RCD'. (Rocky Lane)

Deputy Reeve Sarapuk called the public hearing for Bylaw 955-14 to order at 1:06 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 955-14 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on May 13, 2014.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Land Use Bylaw Amendment.

- Council asked if the surrounding properties were

notified. Byron Peters responded that it was a standard practice to notify adjacent landowners for all rezoning applications.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 955-14. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 955-14.

- Norman Buhler, Secretary-Treasurer for the Fort Vermilion School Division commented that he heard that the Rocky Lane Ag Society had received their notification and there was no opposition.
- He also commented that the units have been vacant for a while and the school division needs to dispose of them.
- Councillor Jorgensen commented that the teachers used to live in these units. Prior to the latest administration change the teacher ages were full and in demand.
- Mr. Buhler commented that the units have been vacant for 5 years and there is no demand. People are choosing to live in Fort Vermilion, High Level, or other areas. Vacant buildings deteriorate quickly and there is a concern with vandalism. The units will have no value if left longer.
- Councillor Wardley asked if the units could be used for the Rocky Acres Program.
- Mr. Buhler responded that they have not been approached to rent the units. They were advertised for sale and there was no interest. The school division was approached by Beaver First Nation to purchase the units, however the rezoning process is required first.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 955-14 at 1:13 p.m.

MOTION 14-06-373

MOVED by Councillor Jorgensen

That second reading be given to Bylaw 955-14, being a Land Use Bylaw amendment to rezone Part of Plan 962 1175, Block 1, Lot 5 (Part of SE 16-109-14-W5M) from Agricultural (A) to Residential Condominium District "RCD".

CARRIED

MOTION 14-06-374

MOVED by Councillor Braun

That third reading be given to Bylaw 955-14, being a Land Use Bylaw amendment to rezone Part of Plan 962 1175, Block 1, Lot 5 (Part of SE 16-109-14-W5M) from Agricultural (A) to Residential Condominium District "RCD".

CARRIED

**PLANNING &
DEVELOPMENT:**

11. d) Foothills Developments

MOTION 14-06-375

MOVED by Councillor Braun

That administration proceed with creating a new residential zoning district, and subsequently proceed with rezoning the subject lands to the new zoning district.

CARRIED

MOTION 14-06-376

MOVED by Councillor Paul

That a Memorandum of Understanding be entered into with Foothills Developments stating that the County and developer both work towards allowing 55+ condos and single family dwellings on the east side of 103 Street and eliminating rental row housing on the east side of 103 Street in the Hamlet of La Crete.

CARRIED

TENDERS:

6. a) Request for Quotation Bridge File – 81125

MOTION 14-06-377

MOVED by Councillor Bateman

That the Request for Quotation for Bridge File 81125 be awarded to the lowest qualified bidder.

CARRIED

MOTION 14-06-378

MOVED by Councillor Derksen

That Darren Mroczkowski be added to the agenda as a delegation regarding minimum farmland taxes.

CARRIED

MOTION 14-06-383

MOVED by Councillor Braun

That the 2014 Wheel Loader Tenders be opened.

CARRIED

Tenders Received:

Finning	\$255,328.57
Rocky Mountain Equipment	\$324,875.00
Rocky Mountain Equipment	\$279,890.00
Strongco	\$265,000.00
Brandt	\$260,355.00
CEM Heavy Equipment	\$223,810.00
Cervus Equipment	\$313,000.00 plus \$400.00 tire levy

MOTION 14-06-384

MOVED by Councillor Jorgensen

That the 2014 Wheel Loader Tenders be referred to the Public Works Committee for review and that a recommendation be brought back to Council.

CARRIED

DELEGATIONS:

4. c) Nancy Friebel – Knelsen’s Gravel Pit Development

Nancy Friebel and Jaime Selwah, adjacent landowners to the Knelsen gravel pit, were present to address their concerns and opposition to the gravel pit development.

Deputy Reeve Sarapuk recessed the meeting at 2:26 p.m. and reconvened the meeting at 2:35 p.m.

**COMMUNITY
SERVICES:**

8. a) None

**ENVIROMENTAL
SERVICES:**

9. a) Bylaw 959-14 Amending Bylaw 455-04 being a Bylaw respecting the Water and Sewer System – 94 Avenue Sewer Connection Fee Bylaw

MOTION 14-06-385

MOVED by Councillor Bateman

That first reading be given to Bylaw 959-14, being an amendment to Bylaw 455-04 94th Avenue Sewer Connection

Fee.

CARRIED

MOTION 14-06-386

MOVED by Councillor Wardley

That second reading be given to Bylaw 959-14, being an amendment to Bylaw 455-04 94th Avenue Sewer Connection Fee.

CARRIED

MOTION 14-06-387

Requires Unanimous

MOVED by Councillor Derksen

That consideration be given to proceed to third reading of Bylaw 959-14, being an amendment to Bylaw 455-04 94th Avenue Sewer Connection Fee at this meeting.

CARRIED UNANIMOUSLY

MOTION 14-06-388

MOVED by Councillor Bateman

That third reading be given to Bylaw 959-14, being an amendment to Bylaw 455-04 94th Avenue Sewer Connection Fee.

CARRIED

OPERATIONS:

10. a) Budget Amendment – Oil Dust Control

MOTION 14-06-389

Requires 2/3

MOVED by Councillor Braun

That the 2014 budget be amended to include the application of three miles of oil dust control (SB-90) on 113th Street, 109 Avenue, and River Drive in the Hamlet of La Crete for a total of \$201,000.00 with funding coming from the General Operating Reserve.

CARRIED

OPERATIONS:

10. b) Disposal of Assets – Seniors Bus (Unit #1038)

Councillor Jorgensen left the meeting at 3:02 p.m.

MOTION 14-06-390

MOVED by Councillor Bateman

That the Previous Senior's Bus (Unit 1038) be donated "as is where is" to Wheels in Action and that they be encouraged to share its use with the Brighter Futures Society.

CARRIED

OPERATIONS: 10. c) Clarification of Policy FIN018 Local Improvement Tax Application in Regards to Lakeside Estates

MOTION 14-06-391 MOVED by Councillor Derksen

That administration proceed with the installation of three street lights in the Lakeside Estates subdivision as per the 2014 budget and that no local improvement charge be applied for stand-alone street light installation projects in established subdivisions.

CARRIED

OPERATIONS: 10. d) Mackenzie Regional Waste Management Commission – White Goods Tipping Fee

MOTION 14-06-392 MOVED by Councillor Wardley

That a letter be sent to the Mackenzie Regional Waste Management Commission advising that the \$25 tipping fee for white goods be charged directly to the end user at the time of drop-off to the regional landfill and not to the municipality.

CARRIED

OPERATIONS: 10. e) ASB Tour (ADDITION)

MOTION 14-06-393 MOVED by Councillor Bateman

That the ASB tour update be received for information.

CARRIED

OPERATIONS: 10. f) La Crete Ferry (ADDITION)

MOTION 14-06-394 MOVED by Councillor Knelsen

That administration investigate the operational guidelines and contract of the La Crete Ferry.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

**11. a) Bylaw 962-14 Land Use Bylaw Amendment to Add
“Auction Mart” to Rural Light Industrial “R11” and
Rural General Industrial “R12”**

MOTION 14-06-395

MOVED by Councillor Bateman

That first reading be given to Bylaw 962-14 being a Land Use Bylaw Amendment that “Auction Mart” be added to Rural Light Industrial “R11” and Rural General Industrial “R12”, Sections 8.30 B and 8.31 B, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

**11. b) Bylaw 963-14 Land Use Bylaw Amendment to Grant
Height Variance Authority to the Municipal Planning
Commission**

MOTION 14-06-396

MOVED by Councillor Derksen

That first reading be given to Bylaw 963-14 being a Land Use Bylaw Amendment that Height be added to Variance Authority, Section 5.5.6 (a), subject to public hearing input.

CARRIED

**11. c) Bylaw 964-14 Land Use Bylaw Amendment to
Rezone Part of the West half of NW 24-107-14-W5M
from Agricultural “A” to Rural Light Industrial
District “R11”(Blumenort Corner)**

MOTION 14-06-397

MOVED by Councillor Knelsen

That first reading be given to Bylaw 964-14, being a Land Use Bylaw Amendment to rezone Part of the West half of NW 24-107-14-W5M from Agricultural “A” to Rural Light Industrial District “R11” for the purpose of subdividing off a portion of land containing an existing auction mart, subject to public hearing input.

CARRIED

11. e) North West Bio-Industrial Project

MOTION 14-06-398

MOVED by Councillor Braun

That a letter of support for the North West Bio-Industrial Project be sent to Alberta Innovation and Advanced Education's Entrepreneurship & Regional Development Branch, and that administration be authorized to play a larger support role moving forward with this project.

CARRIED

11. f) Minimum Lot Size/Third Parcel Out in Agricultural Zoning District

MOTION 14-06-399

MOVED by Councillor Bateman

That the number of subdivisions allowed per quarter section be reduced from three to two.

CARRIED

11. g) Council Committee Terms of Reference Revisions

MOTION 14-06-400

MOVED by Councillor Bateman

That the Terms of Reference for the Community Sustainability Committee and the Municipal Planning Commission be revised as presented.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 3:55 p.m. and reconvened the meeting at 4:11 p.m.

TENDERS:

6. e) High Level Golf Course Road – Granular Base course, Asphalt Concrete pavement and Other Work

MOTION 14-06-401

MOVED by Councillor Wardley

That the High Level Golf Course Road – Granular Base Course, Asphalt Concrete pavement and Other Work tenders be opened.

CARRIED

Tenders Received:

Knelsen Sand & Gravel	\$443,021.58
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E Construction \$601,104.52

MOTION 14-06-402

MOVED by Councillor Bateman

That the awarding of the High Level Golf Course Road – Granular base Course, Asphalt concrete Pavement and Other Work tender be TABLED to following the opening of the Heritage Road Tenders.

CARRIED

TENDERS:

6. f) Heritage Road (Township Road 16-0) – Grading and Granular Base Course, Asphalt Concrete Pavement and Other Work

MOTION 14-06-403

MOVED by Councillor Braun

That the Heritage Road (Township Road 106-0) – Grading, Granular Base Course, Asphalt Concrete Pavement and Other Work tenders be opened.

CARRIED

Knelsen Sand & Gravel	\$1,674,678.00
E Construction	\$2,656,408.10

MOTION 14-06-404

MOVED by Councillor Wardley

That the High Level Golf Course Road – Granular base Course, Asphalt concrete Pavement and Other Work tender and the Heritage Road (Township Road 106-0) – Grading, Granular Base Course, Asphalt Concrete Pavement and Other Work tender be awarded to the lowest qualified tender subject to budget.

CARRIED

MOTION 14-06-405

Requires 2/3

MOVED by Councillor Braun

That the 2014 capital budget for the High Level Golf Course Road – Granular base Course, Asphalt concrete Pavement and Other Work project and the Heritage Road (Township Road 106-0) – Grading, Granular Base Course, Asphalt Concrete Pavement and Other Work project be amended to include an

additional \$770,000.00 from the General Capital Reserve.

CARRIED UNANIMOUSLY

FINANCE:

12. a) Buffalo Head Prairie Skate Shack Funding

MOTION 14-06-406

MOVED by Councillor Knelsen

That the request from the La Crete Recreation Society to maintain the \$45,000.00 funding for the Buffalo Head Skate Shack project be approved.

CARRIED

MOTION 14-06-407

MOVED by Councillor Wardley

That the Community Services Committee be instructed to review the current policy regarding capital funding in regards to non-profit organizations.

CARRIED

FINANCE:

12. b) Financial Reports – January 1 to April 30, 2014

MOTION 14-06-408

MOVED by Councillor Braun

That the financial reports for the period, January 1 – April 30, 2014, be accepted for information.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 4:36 p.m. and reconvened the meeting at 4:44 p.m.

ADMINISTRATION:

13. a) Policy ADM052 Electronic Access & Acceptable Use Policy

MOTION 14-06-409

MOVED by Councillor Wardley

That Policy ADM052 Electronic Access & Acceptable Use Policy be amended as presented.

CARRIED

13. b) Agricultural Service Board Member-at-Large Vacancy

MOTION 14-06-410

MOVED by Councillor Wardley

That the resignation from Carla Komarnicki on the Agricultural Service Board be accepted with regret.

CARRIED

MOTION 14-06-411

MOVED by Councillor Braun

That the Agricultural Service Board Member-at-Large vacant position be advertised indicating that preference will be given to applicants from the Rocky Lane or High Level Rural area.

CARRIED

13. c) Tri-Council Branding Options

MOTION 14-06-412

MOVED by Councillor Derksen

That Council support the Tri-Council Branding Option B.

CARRIED

13. d) Ratepayers Meetings (ADDITION)

General discussion regarding the upcoming annual ratepayer meetings.

13. e) Councillor Driedger (ADDITION)

MOTION 14-06-413

MOVED by Councillor Braun

That Councillor Driedger be authorized to be absent from the June 23, 2014 Regular Council meeting due to medical reasons as per the Municipal Government Act Section 174 (2).

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 14-06-414

MOVED by Councillor Derksen

That Councillor Derksen and Councillor Braun be authorized to attend the Alberta Forest Products Association AGM on

October 7-9, 2014 in Jasper.

CARRIED

MOTION 14-06-415

MOVED by Councillor Wardley

That Mackenzie County sponsor the Municipal District of Big Lakes, Town of High Prairie, and the High Prairie & District Community Health Foundation 1st annual invitational charity golf tournament as bronze sponsor.

CARRIED

MOTION 14-06-416

MOVED by Councillor Derksen

That Councillor Paul be authorized to attend the Municipal District of Big Lakes, Town of High Prairie, and the High Prairie & District Community Health Foundation 1st annual invitational charity golf tournament on August 21, 2014.

CARRIED

MOTION 14-06-417

MOVED by Councillor Paul

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION:

MOTION 14-06-418

MOVED by Councillor Wardley

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 5:15 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

Councillor Knelsen left the meeting at 5:38 p.m.

MOTION 14-06-419

MOVED by Councillor Paul

That Council move out of camera at 5:44 p.m.

CARRIED

15. a) Legal – Mustus Energy Agreement

MOTION 14-06-420

MOVED by Councillor Bateman

That the Mustus Energy agreement update be received for information and that a letter be sent regarding the expiration of the Option to Purchase Agreement.

CARRIED

15. a) Legal – Winter Petroleum (tax recovery)

MOTION 14-06-421

MOVED by Councillor Derksen

That administration proceeds with tax recovery options for Winter Petroleum as discussed.

CARRIED

NOTICES OF MOTION:

16. a) None

NEXT MEETING

17. a) Regular Council Meeting

DATES:

Monday, June 23, 2014

1:00 p.m.

Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 14-06-422

MOVED by Councillor Wardley

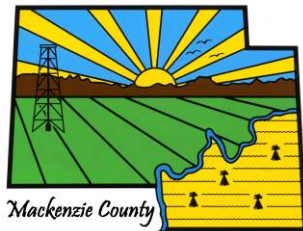
That the council meeting be adjourned at 5:45 p.m.

CARRIED

These minutes will be presented to Council for approval on June 23, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	TENDERS 2014 Generators

BACKGROUND / PROPOSAL:

A tender was issued for the supply and installation of three standby generators for each of the County's water treatment facilities.

The tender closes at 2:00 p.m. on June 23, 2014.

OPTIONS & BENEFITS:

To provide a back-up power source in the event of a major power outage.

COSTS & SOURCE OF FUNDING:

2014 Capital Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Advertised on the Alberta Purchasing Connection web site.

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____

RECOMMENDED ACTION:

Motion 1:

That the 2014 Generators tender be opened.

Motion 2:

That the 2014 Generators tender be awarded to the lowest qualified bidder subject to being within budget.

Author: _____ Reviewed by: _____ CAO _____



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 953-14 Land Use Bylaw Amendments to Add Regulation to Flood Prone Lands and Landscaping, Screening or Sound Barriers, Definition of Garden Suite

BACKGROUND / PROPOSAL:

The regulation regarding Section 7.1, Access and Drainage, is to help avoid damage to buildings that can occur during overland flooding. Many developers disregard that they live in a flood susceptible area and are vulnerable to having their dwelling and buildings flooded during spring runoff. This change will help ensure that all developments in the County are built or placed at the same elevation as, or above, the downstream road centerline elevation.

The change to Section 7.29 Landscaping, Screening or Sound Barriers is to address the setbacks for trees and shrubs from property lines. After researching other municipalities in Alberta, administration found no existing rules or regulations in relation to setbacks between trees and property lines. ATCO Electric does have a policy in place that all trees must be at a minimum of 6 meters (20 feet) from power lines.

The Planning and Development department feels that having a setback for side and rear property lines at 1.5 meters (5 feet) is more than sufficient considering that in most residential districts that is the minimum setback for buildings and dwellings. The regulation mentions that the owners of the tree(s) or shrub(s) are responsible for the upkeep and maintenance on their property and neighbouring properties.

Recently there has been confusion regarding the definition of a Garden Suite. There was a development permit that was approved because there were no grounds for refusal. A Garden Suite is to be placed on an existing yard site that has a principal dwelling that is accessible by the same driveway.

Author: B. Peters **Reviewed by:** _____ **CAO** _____

These amendments were presented to both the Municipal Planning Commission and Inter-Municipal Planning Commission. The IMPC had no concerns, and recommended to Council for approval as presented.

The Municipal Planning Commission made the following motion at the April 24, 2014 MPC meeting:

MOTION 14-04-072 *That the MPC recommend to Council to amend the Land Use Bylaw to add regulation to Section 7.1, to revise the definition of "GARDEN SUITE" and that the minimum lot size be changed to 2.2 ha (5.5 acres) in Section 8.1 C. (b), subject to public hearing input.*

The MPC does not recommend the additional regulation to Section 7.29 regarding the tree setbacks.

OPTIONS & BENEFITS:

These changes and additions will provide greater clarity on several items that are currently in the Land Use Bylaw, and provide new direction for some items that were not previously included. .

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing, and will be borne by the Planning Departments operating budget.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw amendment.

COMMUNICATION:

The bylaw amendment was advertised as per MGA requirements.

RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 953-14 being a Land Use Bylaw Amendment to add regulation to Sections 7.1 and 7.29, and to revise the definition of "GARDEN SUITE".

Author: B. Peters Reviewed by: _____ CAO _____

Motion 2

That third reading be given to Bylaw 953-14 being a Land Use Bylaw Amendment to add regulation to Sections 7.1 and 7.29, and to revise the definition of “GARDEN SUITE”.

Author: B. Peters Reviewed by: CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 953-14

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 953-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to add regulations and revise the definition of Garden Suite.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw be amended with the following additions and changes:

Add Regulation to Section 7.1:

Access and Drainage:

- (e) *Any doors, windows and other openings to any DEVELOPMENT shall be at the same or greater elevation as the downstream road centerline elevation to avoid overland flood damage, water seepage and other water related damage.*

Add Regulation to Section 7.29:

Landscaping, Screening or Sound Barriers:

- (k) *Trees and Shrubs **shall** be setback at least 1.5 meters (5 feet) from the side and rear property lines to avoid overgrowth and leaf shed into neighbouring properties. No setback is required for the front property line. Owners of the trees and shrubs are responsible for their upkeep and maintenance, and to ensure they do not negatively impact neighboring properties.*

Revise the Definition of a Garden Suite in Section 3.3 to read as:

“GARDEN SUITE” means a secondary DWELLING UNIT on a parcel of land on which there is already a principal DWELLING UNIT located on the same YARD, accessible by the

same driveway. A GARDEN SUITE is to only be ACCESSORY to the principal DWELLING UNIT.

READ a first time this 13th day of May, 2014.

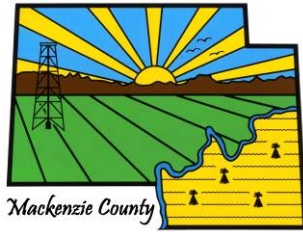
PUBLIC HEARING was held this _____ day of _____, 2014.

READ a second time this ____ day of _____, 2014.

READ a third time and finally passed this ____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Second Access Request – NW 4-106-13-W5M

BACKGROUND / PROPOSAL:

Administration received an application for a second access to a parcel and as per Policy PW039 this needs to be approved by Council. Item 7 of the policy reads as follows...

Mackenzie County will approve only one access per titled property (rural or urban). Any and all subsequent accesses will be at the discretion of Council. Where deemed applicable and beneficial, a shared access to agricultural lands will be mandated.

As this parcel could be considered fragmented due to a slough running through the center of the quarter section, two accesses would be desirable.

OPTIONS & BENEFITS:

Option 1: To approve the second access application as requested.

Option 2: To deny the second access.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: Sarah Martens **Reviewed by:** _____ **CAO** JW

COMMUNICATION:

Administration will write a letter to the applicant on the decision of Council.

RECOMMENDED ACTION:

That the second access request for NW 4-106-13-W5M be approved due to fragmentation in the form of a slough running through the center of the quarter section.

Author: Sarah Martens Reviewed by: _____ CAO JW



Access 2 - Council Discretion

NW4 106-13-5

Access 1 - Completed (Needs Final Inspection)

50 m

150 m

250 m

350 m

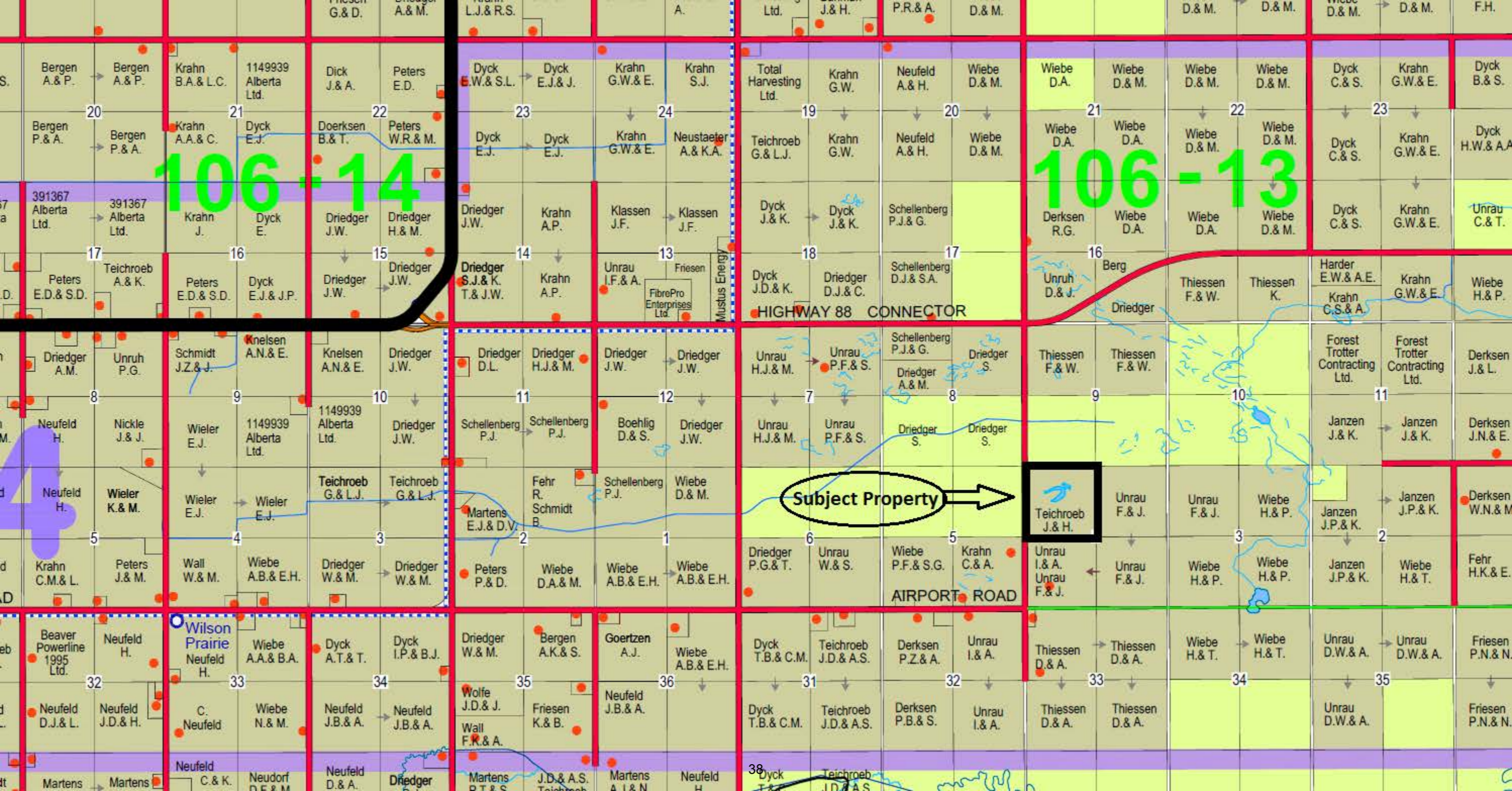
106-14

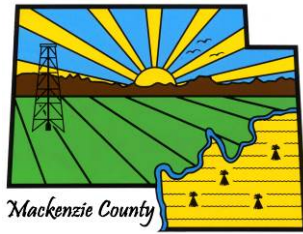
106-13

Subject Property



Teichroeb J. & H.





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 934-14 Land Use Bylaw Amendment to Close a Portion of Road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama

BACKGROUND / PROPOSAL:

Bylaw 934-14 being a Land Use Bylaw Amendment to Close a Portion of Road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama for the purpose of sale and consolidation, received first reading at the March 26, 2014 Council Meeting.

All road closure Bylaws must receive a Public Hearing prior to being sent to Alberta Transportation for approval. For Bylaw 934-14 the Public Hearing was held on April 28, 2014, the information package with the County signed bylaw was sent to Alberta Transportation on May 6, 2014 and on June 2, 2014; Mackenzie County received back the Approved and signed Bylaw from Alberta Transportation.

History/Background

Mackenzie County received the request to close a portion of an internal road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama after the applicant purchased Plan 962 4275, Block 4, Lot 30 at the last Mackenzie County land 2013 auction sale. The applicant owns a large portion of land to the west and south of this purchased property. Between his south portion and the new lands is a portion of internal subdivision road which he would like to have closed and consolidated into all of his lands. In the applicant's letter to the County, he would like to purchase the closed road for the sum of one dollar (\$1.00).

A request to Mackenzie County's Assessor was made for the Market value of the requested lot. Being that there have never been any sales for such a small piece of land

Author: L. Lambert **Reviewed by:** _____ **CAO** JW

within the hamlet, it was difficult to tally a cost. Using previous land sales from the surrounding vacant lands, and calculating it by square footage, the final quoted obtained was for \$3,991.00.

Bylaw 934-14 was presented to the Municipal Planning Commission at their March 13, 2014 meeting and approved the following motion:

MOTION 14-009 *That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 934-14 being a Land Use Bylaw Amendment to Close a Portion of Road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama for the purpose of sale and consolidation, subject to public input.*

The Planning Department sees no concerns with the road closure request as the road is not required to access the land. Should the county keep the road, the county is responsible to maintain a portion of land that is no longer needed.

All road closure Bylaws must receive a Public Hearing prior to being sent to Alberta Transportation for approval. The subject Bylaw will be presented to Council for second and third reading after it has been signed by the Minister of Transportation.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

SUSTAINABILITY PLAN:

The Sustainability Plan does not address road closures in the Municipality. As such, the proposed land use bylaw amendment neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw was advertised in the Echo on April 16 & April 23, 2014 as per the MGA requirements as well as to all adjacent landowners.

Author: L. Lambert Reviewed by: _____ CAO JW

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 934-14 being a Land Use Bylaw Amendment to Close a Portion of Road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama for the purpose of sale and consolidation

MOTION 2

That third reading be given to Bylaw 934-14 being a Land Use Bylaw Amendment to Close a Portion of Road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama for the purpose of sale and consolidation.

Author: L. Lambert Reviewed by: _____ CAO JW

BYLAW NO. 934-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A
PUBLIC ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**


WHEREAS, Council of Mackenzie County has determined that the public road allowance, as outlined on Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and


NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of sale and consolidation, a portion of public road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

1. All that portion of Public Road Allowance lying between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30, containing 0.59 acres more or less in the Hamlet of Zama.
Excepting thereout all mines and minerals and the right to work the same.

READ a first time this 26th day of March, 2014.



Bill Neufeld
Reeve



Joulia Whittleton
Chief Administrative Officer

PUBLIC HEARING held this 28th day of April, 2014.

APPROVED this 16 day of May, 2014.



Minister of Transportation

Approval valid for _____ months.

READ a second time this _____ day of _____, 2014.

READ a third time and finally passed this _____ day of _____, 2014.

Bill Neufeld
Reeve

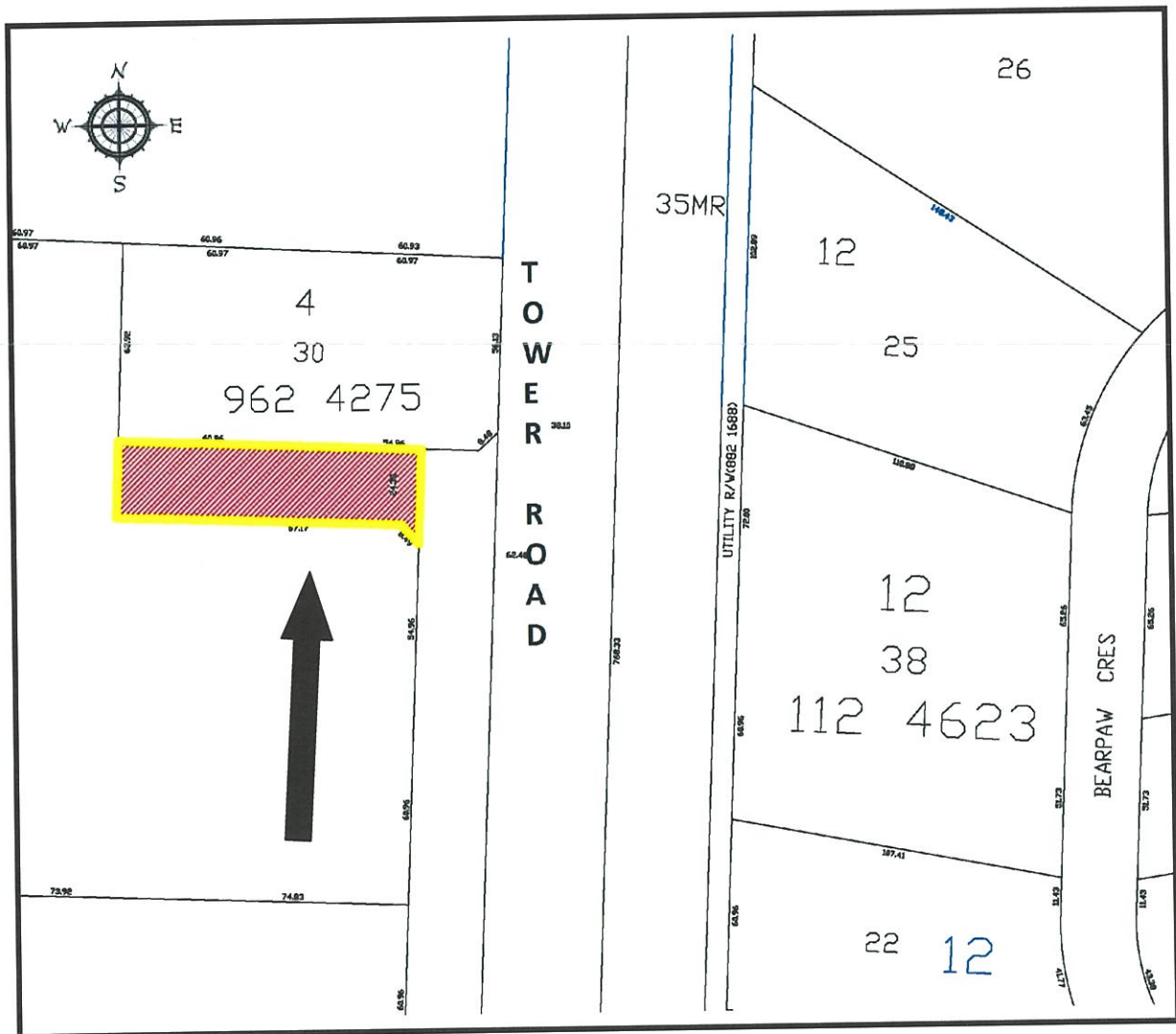
Joulia Whittleton
Chief Administrative Officer

BYLAW No. 934-14

SCHEDULE “A”

1. That the land use designation of the following property known as:

All that portion of Public Road Allowance lying between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30, containing 0.59 acres more or less in the Hamlet of Zama.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT Lewis Patmore		
ADDRESS Box 665		
TOWN High Level, AB		
POSTAL CODE High Level, AB	PHONE (RES.)	BUS. 926-9597

NAME OF REGISTER OWNER Patmore Oilfield Services LTD		
ADDRESS Box 665		
TOWN High Level, AB		
POSTAL CODE High Level, AB	PHONE (RES.)	BUS. 926-9597

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
						082 7605	18	14

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Theoretical Road Allowance TO: Private Property

REASONS SUPPORTING PROPOSED AMENDMENT:

Request road closure for amalgamation of said road with the following lands;

- 082 7605; 18; 14
- 926 4275; 4; 30

This road closure is requested in order to consolidate all properties.

Map attached.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 400.00

RECEIPT NO. 170252

[Signature]
APPLICANT

Feb. 25, 2014
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

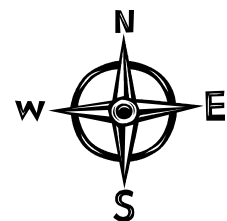
Feb. 25, 2014
DATE

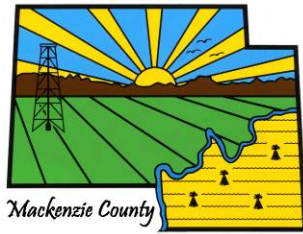
LAND USE BYLAW 934-14

Plan 962 4275, Block 4, Lot 30



Mackenzie County





MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 965-14 Land Use Bylaw Amendment to add Section 8.16 - Hamlet Residential 2A "HR2A"

BACKGROUND / PROPOSAL:

There have been several requests to rezone hamlet residential properties to allow multifamily developments in 2014. Our current zoning districts do not do an adequate job of providing a transition area between existing low density developments and the proposed higher density multi-family developments.

This lack of transition zone has recently caused some difficulties between developers, adjacent landowners and the County. By creating a new HR2A zoning district, and implementing it appropriately, several future concerns should be minimized.

The proposed zoning is:

8.16 Hamlet Residential 2A "HR2A"

A. PERMITTED USE	B. DISCRETIONARY USE
a) ANCILLARY BUILDING/SHED	a) BED AND BREAKFAST BUSINESS
b) DWELLING – SINGLE FAMILY	b) DWELLING – DUPLEX
c) GARAGE – ATTACHED	c) DWELLING – MULTIPLE
	d) DWELLING – ROW
	e) DWELLING – SHOW HOME
	f) GARAGE – DETACHED
	g) HOME BASED BUSINESS
	h) SECONDARY SUITE

C. DISTRICT REGULATIONS

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

Author: B. Peters _____ **Reviewed by:** _____ **CAO** JW _____

(a) Lot Dimensions (minimum):

LOT WIDTH: 16.76 m (55 feet)
LOT DEPTH: 30.48 m (100 feet)

(b) Minimum Setbacks:

YARD – FRONT: 7.6 m (25 feet)
YARD – INTERIOR SIDE: 1.5 m (5 feet)
YARD – EXTERIOR SIDE: 3.1 m (10 feet)
YARD – REAR: 2.4 m (8 feet) with overhead utility servicing
1.5 m (5 feet) with underground utility servicing

D. ADDITIONAL REQUIREMENTS

- (a) All new subdivisions shall have underground servicing
- (b) The DEVELOPMENT may be required to provide:
 - i) Provision and access to garbage storage
 - ii) Lighting between DWELLING UNITS
 - iii) Orientation of buildings and general site appearance
 - iv) Safe pedestrian access to and from the public sidewalk fronting the building
 - v) Parking areas adjacent to streets must be paved
- (c) In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip, privacy fencing and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.
- (d) Buildings must be of new construction. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

E. OTHER REQUIREMENTS

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.

Author: B. Peters Reviewed by: _____ CAO JW

OPTIONS & BENEFITS:

To create a zoning district that allows for more intensive developments only as a discretionary use. This allows the County to assess a potential development and refuse it if it is deemed to intensive for the area. Also, for all discretionary use applications the adjacent landowners are notified, which allows for the people to speak regarding the development.

COSTS & SOURCE OF FUNDING:

Costs will be minimal (advertising), and will be borne by the Planning Department's operating budget.

SUSTAINABILITY PLAN:

No one goal really addresses this issue, but providing a variety of housing types and options to the people allows for more diversity in our communities.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements in the Northern Pioneer.

RECOMMENDED ACTION:

That first reading be given to Bylaw 965-14 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (927-13), to add Section 8.16 – Hamlet Residential 2A “HR2A” as presented.

Author: B. Peters Reviewed by: _____ CAO JW

BYLAW NO. 965-14
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by adding an additional hamlet residential zoning district in order to eliminate conflict areas.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 8.16 be added as follows:

8.16 Hamlet Residential 2A “HR2A”

A. PERMITTED USE	B. DISCRETIONARY USE
<ul style="list-style-type: none"> a) ANCILLARY BUILDING/SHED b) DWELLING – SINGLE FAMILY c) GARAGE – ATTACHED 	<ul style="list-style-type: none"> a) BED AND BREAKFAST BUSINESS b) DWELLING – DUPLEX c) DWELLING – MULTIPLE d) DWELLING – ROW e) DWELLING – SHOW HOME f) GARAGE – DETACHED g) HOME BASED BUSINESS h) SECONDARY SUITE

C. DISTRICT REGULATIONS

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

(a) Lot Dimensions (minimum):

LOT WIDTH: 16.76 m (55 feet)

LOT DEPTH: 30.48 m (100 feet)

(b) Minimum Setbacks:

YARD – FRONT: 7.6 m (25 feet)

YARD – INTERIOR SIDE:	1.5 m (5 feet)
YARD – EXTERIOR SIDE:	3.1 m (10 feet)
YARD – REAR:	2.4 m (8 feet) with overhead utility servicing 1.5 m (5 feet) with underground utility servicing

D. ADDITIONAL REQUIREMENTS

- (a) All new subdivisions shall have underground servicing
- (b) The DEVELOPMENT may be required to provide:
 - i) Provision and access to garbage storage
 - ii) Lighting between DWELLING UNITS
 - iii) Orientation of buildings and general site appearance
 - iv) Safe pedestrian access to and from the public sidewalk fronting the building
 - v) Parking areas adjacent to streets must be paved
- (c) In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip, privacy fencing and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.
- (d) Buildings must be of new construction. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

E. OTHER REQUIREMENTS

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.

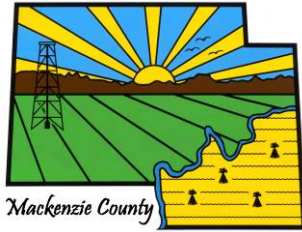
READ a first time this _____ day of _____, 2014.

READ a second time this _____ day of _____, 2014.

READ a third time and finally passed this _____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Byron Peters, Director of Planning and Development
Title:	Bylaw 966-14 Land Use Bylaw Amendment to Rezone Part of NE 4-106-15-W5M from Public/Institution "P" to Hamlet Residential District 2 "HR2" (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone Part of NE 4-106-15-W5M from Public/Institutional "P" to Hamlet Residential District 2 "HR2" to accommodate multi-family development.

The proposed lot is an existing C of T the original first parcel out of a quarter section, with a residential house and detached garage. Administration is not totally certain as to why this particular lot is zoned as Public/Institutional, research of previous zoning maps have shown that this lot has been this zoning since 2004. We believe it was for the future development of a church, it was just unknown as to the actual location of the proposed church. Now, the church property has been established just to the east of this lot. It is therefore no longer required to remain as a Public/Institutional "P" district.

Bylaw 966-14 was presented to the Municipal Planning Commission (MPC) at their June 12, 2014 meeting where the following motion was made:

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 966-14 being a Land Use Bylaw Amendment to rezone Part of NE 4-106-15-W5M from Public/Institutional "P" 1B "HR1B" to Hamlet Residential District 2 "HR2" to accommodate multi-family development., subject to public input.

The Planning Department has no issues with this request as part of the surrounding area was recently rezoned for multiple dwellings, and most of the adjacent properties are institutional uses.

Author: L. Lambert **Reviewed by:** _____ **CAO** JW

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the hamlets. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners.

RECOMMENDED ACTION:

That first reading be given for Bylaw 966-14 being a Land Use Bylaw Amendment to rezone Part of NE 4-106-15-W5M from Public/Institutional "P" 1B "HR1B" to Hamlet Residential District 2 "HR2" to accommodate multi-family development, subject to public hearing input.

Author: L. Lambert Reviewed by: B. Peters CAO JW

BYLAW NO. 966-14
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate the development of multi-family dwellings.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NE 4-106-15-W5M

be rezoned from Public/Institutional "P" "A" to Hamlet Residential 2 "HR2", as outlined in Schedule "A" hereto attached.

READ a first time this ___ day of _____, 2014.

READ a second time this ___ day of _____, 2014.

READ a third time and finally passed this ___ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

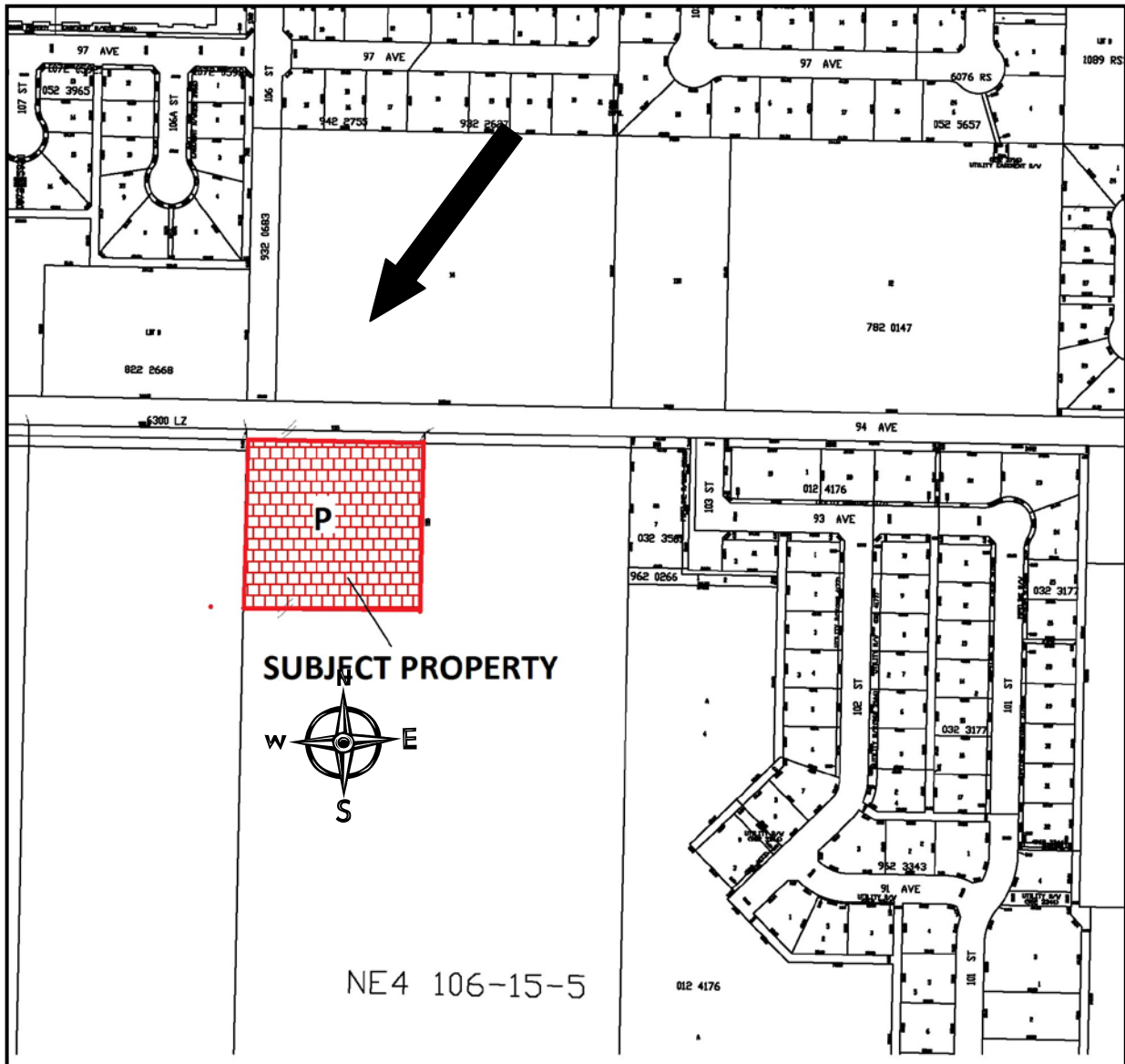
BYLAW No. 966-14

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of NE 4-106-15-W5M

within the Hamlet of La Crete, be rezoned from Public/Institutional "P" to Hamlet Residential 2 "HR2", to accommodate the development of multi-family dwellings.

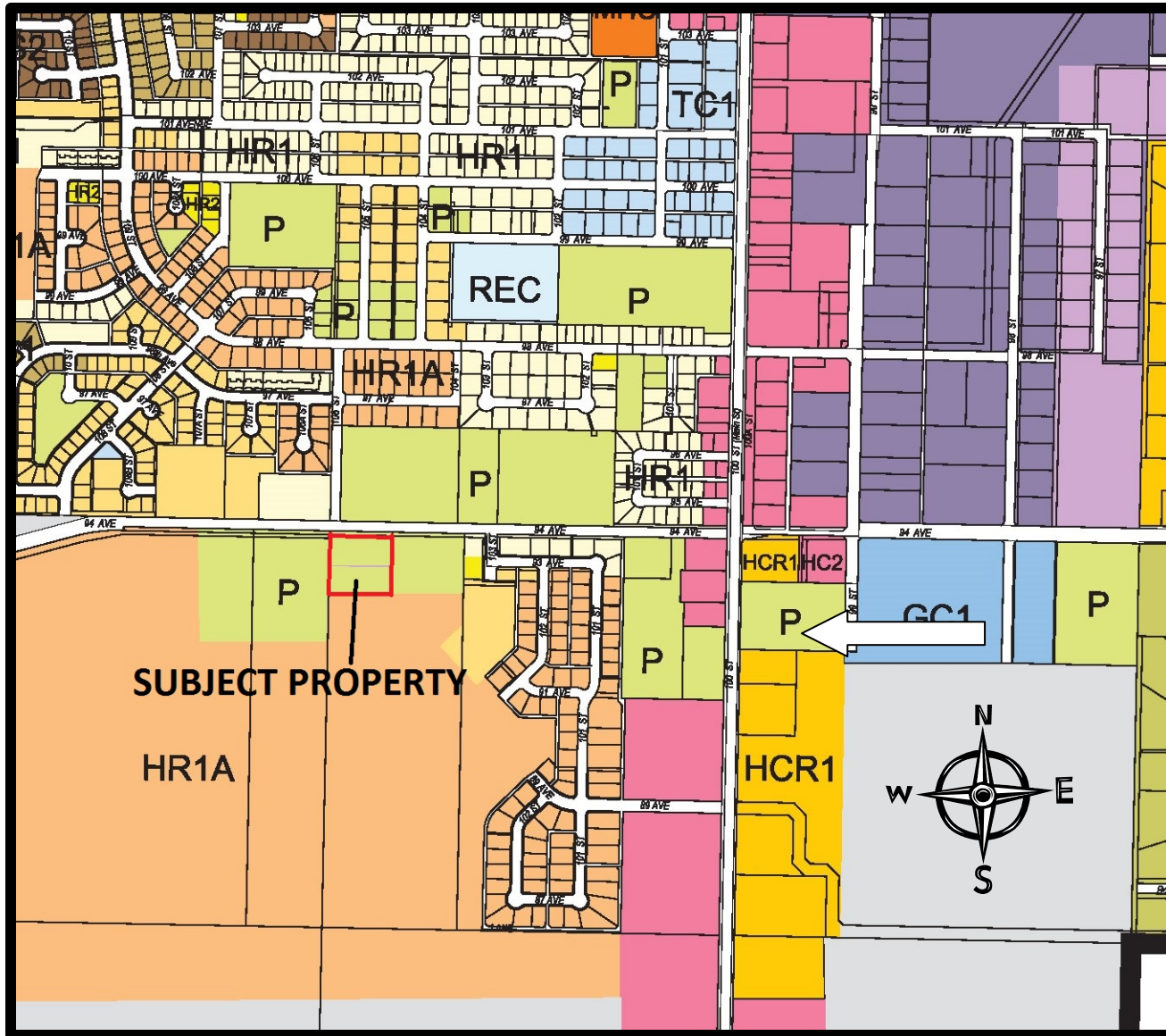


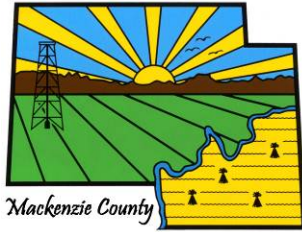
FROM: Public/Institutional "P"

TO: Hamlet Residential 2 "HR2"

LAND USE BYLAW 966-14

Part of NE 4-106-15-W5M





MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 967-14 Land Use Bylaw Amendment to Section 8.1. C of the Land Use Bylaw (Parcel Density)

BACKGROUND / PROPOSAL:

Mackenzie County’s Land Use Bylaw was recently changed to allow more flexibility in the size of acreages allowed on a quarter section.

Those amendments are as follows:

Section 8.1 C

(a) **Parcel Density (maximum):**

i) **AGRICULTURAL SUBDIVISIONS:**

The following standards shall apply to the number of parcels per Quarter*

Subdivision Type A:

- A quarter* may be subdivided a minimum size of 20 acres up to an 80 acre parcel split, limited to two titles per quarter, no further subdivisions will be allowed in the two parcels splits,

Or:

Subdivision Type B:

- Three titles per quarter* with the balance of the quarter being one of the parcels; with the subdivided parcels being any two of the following:
 - i. Existing farmstead or homestead,
 - ii. Vacant parcel

Author: L. Lambert
Planner

Reviewed by: B. Peters

CAO JW

iii. Fragmented parcel

i) RESIDENTIAL: Minimum: 1.2 ha (3.0 acres)
Maximum: 4.1 ha (10 acres) unless an existing residence requires the approval of a larger parcel size to meet setback requirements, or the subject site is a FRAGMENTED PARCEL that in the opinion of the Development Authority is difficult to farm.

**Quarter being defined as 160 acres more or less (this includes River Lots)*

Any Crown land parcels are not considered as Titled Land for the purpose of this bylaw

Despite trying to make the requirements simple and clear, because of the many different subdivision situations and quarter section layouts, there are still situations that arise that are not clearly defined and that create some confusion.

The request has been made to bring it back to Council for another amendment. This amendment would be that a quarter section can have only two titles.

Section 8.1 C

(a) **Parcel Density (maximum):**

ii) AGRICULTURAL/RESIDENTIAL SUBDIVISIONS:

The following standards shall apply to the number of parcels per Quarter*

A quarter* may be subdivided once, any size and shape, to a maximum of two titles per quarter. No other Agricultural/Residential subdivisions will be allowed if there are two titles from a quarter section no matter when they were created.

**Quarter being defined as 160 acres more or less (this includes River Lots)*

Any Crown land parcels that do not have a title in Alberta Land Titles are not considered as Titled Land for the purpose of this bylaw

All Other Uses: At the discretion of the Development Authority

The Planning Department has no issues or concerns with this proposal.

Author: L. Lambert Reviewed by: _____ CAO JW

OPTIONS & BENEFITS:

To provide clarity for the public and the planning department regarding Section 8.1 C, a). Parcel Density in AGRICULTURAL “A”

COSTS & SOURCE OF FUNDING:

Costs will be minimal (advertising), and will be borne by the Planning Department’s operating budget.

SUSTAINABILITY PLAN:

Goal E8 in the Sustainability Plan states: *Agricultural lands in Mackenzie County are in optimal health because area farmers use sustainable agricultural practices that are tailored to the needs to the local climate, flora and fauna.*

The corresponding strategies refer to agricultural research, and partnerships of the ASB, MARA and others.

Goal N3 states: *Optimal use is made of County farm land.*

The corresponding strategies for Goal N3 address development on crown land that has the potential for agriculture.

The Sustainability Plan does not otherwise address agricultural land, its use or fragmentation. As such, the proposed amendments to the Municipal Development Plan neither support nor contradict the Sustainability Plan.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements in both the Northern Pioneer and the Echo.

County Image, Planning staff to communicate all changes clearly with potential developers when they apply for subdivisions.

RECOMMENDED ACTION:

That first reading be given to Bylaw 967-14 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (927-13), Section 8.1 C (a). Parcel Density in AGRICULTURAL “A” district as presented.

Author: L. Lambert Reviewed by: _____ CAO JW

BYLAW NO. 967-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by Amending Parcel Density in the Agricultural District to provide clarification.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 8.1 C (a). AGRICULTURAL "A" be amended to read as follows:

Section 8.1 C

(a) **Parcel Density (maximum):**

i) **AGRICULTURAL/RESIDENTIAL SUBDIVISIONS:**

The following standards shall apply to the number of parcels per Quarter*

A quarter* may be subdivided once, any size and shape, to a maximum of two titles per quarter. No other Agricultural/Residential subdivisions will be allowed if there are two titles from a quarter section no matter when they were created.

**Quarter being defined as 160 acres more or less (this includes River Lots)*

Any Crown land parcels that do not have a title in Alberta Land Titles are not considered as Titled Land for the purpose of this bylaw

All Other Uses:

At the discretion of the Development Authority

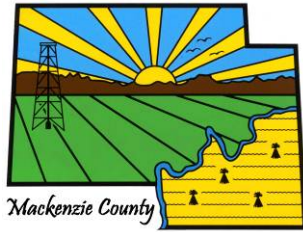
READ a first time this _____ day of _____, 2014.

READ a second time this _____ day of _____, 2014.

READ a third time and finally passed this _____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	La Crete Recreation Board Kitchen Range Hood

BACKGROUND / PROPOSAL:

The La Crete Recreation Board submitted a request for \$574.60 for the kitchen range hood, a 2013 project that was not carried forward as it was deemed complete when \$35,142.65 (approved) was released to the La Crete Recreation Board.

The Finance Committee made the following motion:

MOTION FC-14-04-024 MOVED by Reeve Neufeld

That motion FC-14-04-021 be amended to:

That a recommendation to amend the 2014 budget by providing additional funds from Grants to Other Organizations be taken to Council.

CARRIED

OPTIONS & BENEFITS:

1. That the 2014 budget be amended to include the expenditure.
2. That the La Crete Recreation Society re-prioritize 2014 grant amounts to fund this expenditure.

Author: Elizabeth Nyakahuma **Reviewed by:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

1. 2014 budget amendment to Grants to Other Organizations.
2. N/A

SUSTAINABILITY PLAN:

N/A

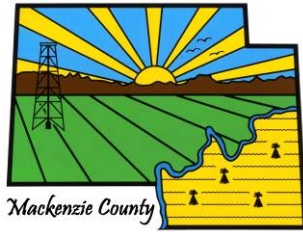
COMMUNICATION:

N/A

RECOMMENDED ACTION:

For discussion.

Author: Elizabeth Nyakahuma Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Fire Invoices Credit (Town of High Level)

BACKGROUND / PROPOSAL:

Mackenzie County and Town of High Level have entered into a Regional Service Sharing Agreement. The Agreement was amended in February 2014. One of the amendments is that the fire service rates are specifically negotiated and listed in a table and are no longer subject to the Town's bylaw.

OPTIONS & BENEFITS:

The Ainsworth OSB plant experienced a few fires during the fourth quarter of 2013 and in first quarter of 2014. 2013 invoices have amounted to large amounts and were based on the Town's bylaw rates. Upon review of the invoices, Mackenzie County administration questioned the number and type of equipment that was used to respond and inquired with the Town. Mackenzie County administration requested and held meetings with the Town prior to invoicing Ainsworth (which is done utilizing the County's bylaw rates). The Town defended their position regarding the response equipment and manpower, and instead, made a decision to recalculate the earlier invoices utilizing the newly negotiated rates (effective February 2014). The Town now has offered a credit, subject that such credit be passed to Ainsworth.

Please review the attached correspondence.

Council has the following options:

- Option 1 – accept the credit and issue the same credit to Ainsworth
- Option 2 – reject the credit

Author: J. Whittleton **Reviewed by:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

Mackenzie County includes an estimated amount for fire response in the operating budgets. The amount varies depending on number of responses.

SUSTAINABILITY PLAN:

Mackenzie County encourages and supports industry, as our industry is an important economic driver for the County.

COMMUNICATION:

N/A

RECOMMENDED ACTION: (requires 2/3)

That administration be authorized to accept the Town of High Level credit of \$25,440 for 2013 fire invoices issued for response to Ainsworth fires, and that a credit in the same amount be issued to Ainsworth.

Author: J. Whittleton Reviewed by: _____ CAO _____



TOWN OF
HIGH LEVEL

Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

May 29, 2014

Mackenzie County
4511- 46 Avenue
Box 640,
Fort Vermilion, Alberta,
T0H 1N0

RECEIVED
JUN 4 2014

Dear Ms. Wittleton,

MACKENZIE COUNTY
FORT VERMILION OFFICE

Re: Credit for Fire Service Charges
Ainsworth Mill 2013/2014

Please be advised that at its regular meeting conducted Monday, May 22, 2014, the Council of the Town of High Level passed the following motion;

“Resolution #213-14

Moved by Councillor Chandler

THAT: A credit in the amount of \$25,440.00 be extended to Mackenzie County in respect of two Fire Service calls made in 2013 and one Fire Service call made in 2014 to the Ainsworth Mill, such credit to be subject to the benefit of it being passed on to the Ainsworth Mill;

AND THAT: Administration be directed to communicate this approval in a letter referencing the spirit of regional cooperation and shared benefit in which it is made.”

Sincerely,

Lindsay Thompson, Municipal Clerk
Town of High Level

Cc: Mr. Randy Thomas, General Manager
Ainsworth Engineered

Gateway To The South



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Municipal Sustainability Self-Assessment

BACKGROUND / PROPOSAL:

Municipal Affairs developed and introduced municipal sustainability self-assessment. The self-assessment criterion was expanded recently. Please review the attachment.

OPTIONS & BENEFITS:

It has been a few years since a formal self-assessment was undertaken by Council.

Administration recommends that the Finance Committee undertakes the self-sustainability assessment and provides results to Council.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

The self-assessment is not specifically highlighted in the County's sustainability plan, but is recommended by Municipal Affairs.

COMMUNICATION:

N/A

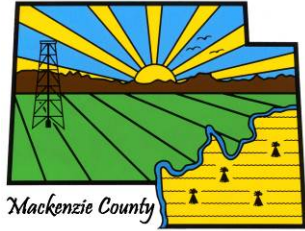
Author: J. Whittleton **Reviewed by:** _____ **CAO** _____

RECOMMENDED ACTION:

That the Finance Committee undertakes the Municipal Sustainability Self-Assessment provided by Municipal Affairs and presents the results to Council.

Author: J. Whittleton Reviewed by: _____ CAO _____

<u>Key Measures in MSS Report</u>		<u>Approved Measure</u>	<u>Triggers</u>
KM1	C12/3.7 "Has your municipality incurred an annual deficit for the past two consecutive years, or five out of the past 10 years?"	Has your municipality reported an accumulated deficit, net of equity in tangible capital assets, for the past three fiscal (calendar) years?	Yes
KM2	C12/3.8 "Does your municipality have less than a 1:1 ratio of current asset to current liabilities?"	Does your municipality have less than a 1:1 ratio of current asset to current liabilities?	Yes
KM3	C12/3.9 "Has your municipality received a "qualified audit opinion", "denial of opinion" or an "adverse opinion" with respect to your most recent annual financial statements?"	Has your municipality received a "qualified audit opinion", "denial of opinion" or an "adverse opinion" with respect to your most recent annual financial statements?	Yes
KM4	C13/3.13 "Has your municipality reached 80% or more of its debt and debt service limit?"	Has your municipality reached 80% of its debt or debt service limit?	Yes
KM5	C13/3.18 "Do provincial & federal grants account for more than 50% or more of your municipality's total revenue?"	Based on the annual audited financial statements, have provincial & federal grants accounted for more than 50% of your municipality's total revenue in each of the past three fiscal (calendar) years?	Yes
KM6	C13/3.20 "Has your municipality's non-residential assessment base declined substantially as a proportion of the municipality's overall assessment base, over the past 10 years."	Has your municipality's non-residential assessment base declined over the past 10 years?	Yes
KM7	C14/3.26 "Does your municipality have more than 10% of current property tax unpaid for the most recent completed fiscal year?"	Does your municipality have more than 5% of current property tax unpaid for the most recent completed fiscal year?	Yes
KM8	C16/7.1 "Has your municipality experienced a decline in population over the last 20 years?"	Has your municipality experienced a decline in population of the municipality over the last 20 years?	Yes
KM9 (new)		Is the remaining value of the tangible capital assets less than 30% of the original cost?	Yes
KM10 (new)		Has your municipality missed the legislated May 1 reporting date for the annual audited financial statements in each of the last 2 years?	Yes



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Alberta Agriculture (Agricultural Pests Act)
- Correspondence – Alberta Government (ASB Grant Program Environmental Stream)
- Correspondence – Dave Ward (Fort Vermilion Water Station)
- Clear Hills County – Community BBQ Invitation
- 2014 TAC Conference
- Northwest Regional FASD Society Annual General Meeting
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RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** _____

29 May 2014

Re: **Agricultural Pests Act (APA)**

To whom it may concern;

The following sections of the APA and related Regulation identify the responsibilities of municipalities and local authorities:

Duty of local authority:

Section 6: *A local authority of a municipality shall take active measures*
(a) to prevent the establishment of, or
(b) to control or destroy, pests in the municipality.

Municipal inspectors:

Section 10(1): *The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality.*

Notices:

Section 12(1): *When an inspector is of the opinion that land, property of livestock contains or is likely to contain a pest or should be protected against a pest, the inspector may issue a notice in writing directed to the owner or occupant of the land or property or to the owner or person in control of the livestock.*

Appeals:

Section 14(5): *A local authority shall at the beginning of each calendar year appoint a committee to hear and determine appeals under this section and on receipt of a notice of appeal a local authority shall refer the appeal to that committee.*

The *Agricultural Pests Act and Regulation* is available for viewing on ARD's "Ropin' the Web" website at www.agric.gov.ab.ca (type in Agricultural Pest Act in the Search bar).

If you have any questions or concerns, feel free to contact me.

Sincerely,



Gayah Sieusahai

RECEIVED
JUN 5 2014

29 May 2014

Re: **Alberta Weed Control Act and Regulation (WCA)**

To whom it may concern;

The following sections of the WCA and related Regulation identify the responsibilities of municipalities and local authorities:

Municipal inspectors:

Section 7(1): *A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality. Inspectors shall be provided identification by the appointing local authority or municipality (Section 10).*

Notices:

Section 13(1): *If an inspector finds non-compliance with this Act, an inspector may give an inspector's notice in writing requiring compliance.*

Section 13(2): *If an inspector finds prohibited noxious weeds that have not been destroyed, the inspector **shall** give an inspector's notice requiring the prohibited noxious weeds to be destroyed. Destroy in the definition of the Act means to kill all growing parts or render reproductive mechanisms non-viable (Section 1(d)).*

Appeals:

Section 19(1): *A local authority shall establish, at least annually, an independent appeal panel to determine appeals of inspector's notices, local authority's notices and debt recovery notices.*

Weeds recommended to the Minister:

The Alberta Weed Regulatory Advisory Committee (AWRAC) has identified the following weeds as potential prohibited noxious weeds

Common name	Latin name	Potential classification
African rue	<i>Peganum harmala L.</i>	Prohibited noxious
Alkali swainsonpea	<i>Sphaerophysa salsula (Pall.) DC.</i>	Prohibited noxious
Black swallow-wort	<i>Cynanchum louiseae (L.) Kartesz & Gandhi</i>	Prohibited noxious
Pale/European swallow-wort	<i>Cynanchum rossicum (Kleopow) Borhidi</i>	Prohibited noxious
All hawkweeds	<i>Hieracium (except H. umbellatum)</i>	Prohibited noxious
Wild carrot, Queen Anne's lace	<i>Daucus carota L.</i>	Prohibited noxious

Information on these weeds can be found on the Alberta Invasive Species Council website at: <https://www.abinvasives.ca/fact-sheets> and the USDA website at: <http://www.usda.gov/wps/portal/usda/usdahome>

If you encounter these weeds in your municipality, please report these findings to me at gayah.sieusahai@gov.ab.ca.

The *Weed Control Act and Regulation* is available for viewing on ARD's "Ropin' the Web" website at www.agric.gov.ab.ca (*Weed Control Act* in the Search bar). Under the Weed Control Act section you will also find templates for the *Weed Control Act* Notices listed in Part 3 of the Act and information on AWRAC.

If you have any questions or concerns, feel free to contact me.

Sincerely,



Gayah Sieusahai



Technology & Innovation Branch
#206, 7000-113 Street
Edmonton, Alberta T6H 5T6
Canada
Telephone: 780-644-1969
<http://www.agric.gov.ab.ca>

June 4th, 2014

Mr. Joe Peters
ASB Chairman
Mackenzie County
Box 640
Fort Vermilion, AB TOH 1N0

RECEIVED
JUN 11 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Mr. Peters

Re: Agriculture Service Board Grant Program Environmental Stream 2014-2016

Thank you for applying to the 2014-2016 Agricultural Service Board (ASB) Grant Program. Your application has been reviewed and approved to receive funding under the Legislative and Basic Environmental Funding Stream. A Grant Agreement, together with Program Terms and Conditions will follow in due course.

Municipalities participating in the Environmental Stream application process requested that ARD provide feedback on their applications, so municipalities that applied are receiving individual feedback regarding suggestions for improvement found in their application in order to help them strengthen future applications.

One general area of improvement noted by the evaluation team that reviewed the applications was regarding the format of the application submissions. A standard format was provided to facilitate the ease with which applications could be processed by the review panel. Some groups chose not to follow this format and as a result panel members had a difficult time finding all the information related to the criteria they were evaluating. We understand that the application process in many ways can be onerous and complicated and we are constantly striving to streamline and enhance the process in any and all ways possible. Because of this we are asking that if you have any notes or comments as to how we could improve the application process please do not hesitate to contact us either by phone, mail, or email (all contact information is included at the end of this document).

Evaluation Team Feedback

Feedback for each application has been provided by the evaluation team that assessed the applications. The team recorded the areas that could be enhanced in terms of improving the quality and rating of the application. This feedback is meant for your consideration only and we understand tight timelines played a role in the quality of applications. All key comments were recorded and are offered below.

- It was also found that a needs assessment was not present in the application. A needs assessment allows you to identify your major areas of concern within your municipality



which can allow you to set program goals to address these areas. A needs assessment also provides information to external sources as to what areas are of the highest environmental importance. If this is done then priorities can be set for the program which can also help when allocating funding or manpower.

- In terms of goals relating to environmental programming it is important to relate these back to the goals of the grant program itself. For instance this particular grant program is primarily dealing with issues of water quality, so program goals for this particular application should be centred on this particular issue. By aligning your goals to that of the grant program you demonstrate to the panel your understanding of the issues while also showing the intent of your program.
- With respect to the past successes of your program this area could use improvement to help strengthen the application. By cataloguing the past successes of your program you demonstrate how successful and effective your program has been over the years while also creating a record that can be easily referenced in any future applications to this or similar grant programs.
- The municipal contribution to this program was not clearly identified within the application. This is a small change that would improve any future applications. By outlining the exact contributions of the municipality you can show the review panel the extent to which the municipality will be involved in the program.

If you have any questions regarding the Program, or would like to know your funding amount prior to receiving the Grant Agreement, you can contact either me (780-644-1969 or dale.chrapko@gov.ab.ca) or Maureen Vadnais (780-644-4432 or maureen.vadnais@gov.ab.ca). To contact us toll free, please dial 310-0000 followed by the number of the person you wish to reach.

Please also advise if you are interested in having a trained evaluation staff member meet with you to prepare for future applications to the Program, particularly if you wish to apply for enhanced environmental funding.

Thank you again for your application and we look forward to working with your ASB over the next three years.

Sincerely



Dale Chrapko
Environmental Programs Manager

cc: Grant Smith
Joulia Whittleton

JUNE 16, 2014
MCKENZIE COUNTY
CAG: SONIA WHITTETON

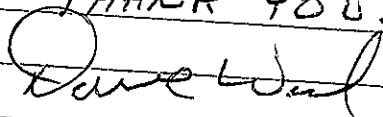
IT IS A MATTER OF GRAVE CONCERN
REGARDING THE FORT VERMILION WATER
TREATMENT PLANT ON THE POTABLE WATER
FILL SIDE OF THE PLANT

DURING THE SUMMER MONTHS, LARGE
FARMERS AND COMMERCIAL CHEMICAL SPRAYERS
USE THE ~~SPRAYER~~ POTABLE WATER SIDE
OF THE PLANT. THESE LARGE TRAILER
UNITS HAUL THE SPRAY MACHINES AND
ALSO THE CHEMICALS USED IN THEM.
THESE UNITS ALWAYS HAVE RESIDUAL
CHEMICALS ON THEM. IT IS JUST
THE NATURE OF THE BEAST. I KNOW
BECAUSE I HAD TO QUIT FARMING
DUE TO CHEMICALS HAVING AN ADVERSE
EFFECT ON MY HEALTH.

MANY PEOPLE INCLUDING COMMERCIAL
POTABLE WATER HAULERS HAUL FROM
THAT SIDE TO FAMILY CYSTERN.
NOT A GOOD SCENE AT ALL.
ALSO MANY HAUL FROM THE NON
POTABLE WATER SIDE BECAUSE OF THIS
CONCERN.

I TRUST THIS WILL BE ADDRESSED
IMMEDIATELY.

THANK YOU.



DAVE WARD
PO BOX 816
FORT VERMILION
780 927 3387



CLEAR HILLS COUNTY

Invitation

County of Mackenzie Chief Administrative Officer & Council

The Reeve & Council of
Clear Hills County
officially invite you to attend the
11th Annual
Clear Hills County Community Barbeque.

The summer celebration will be held on
Friday, July 11, 2014
at the Clear River Campground
Social: 5:00 p.m.
Barbeque: 6:00 p.m.

Please RSVP by July 2, 2014
Dallas Logan
Ph: 780-685-3925
email: dallas@clearhillscounty.ab.ca

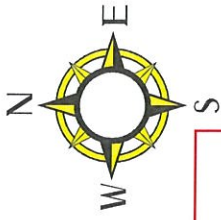
RECEIVED
JUN 9 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

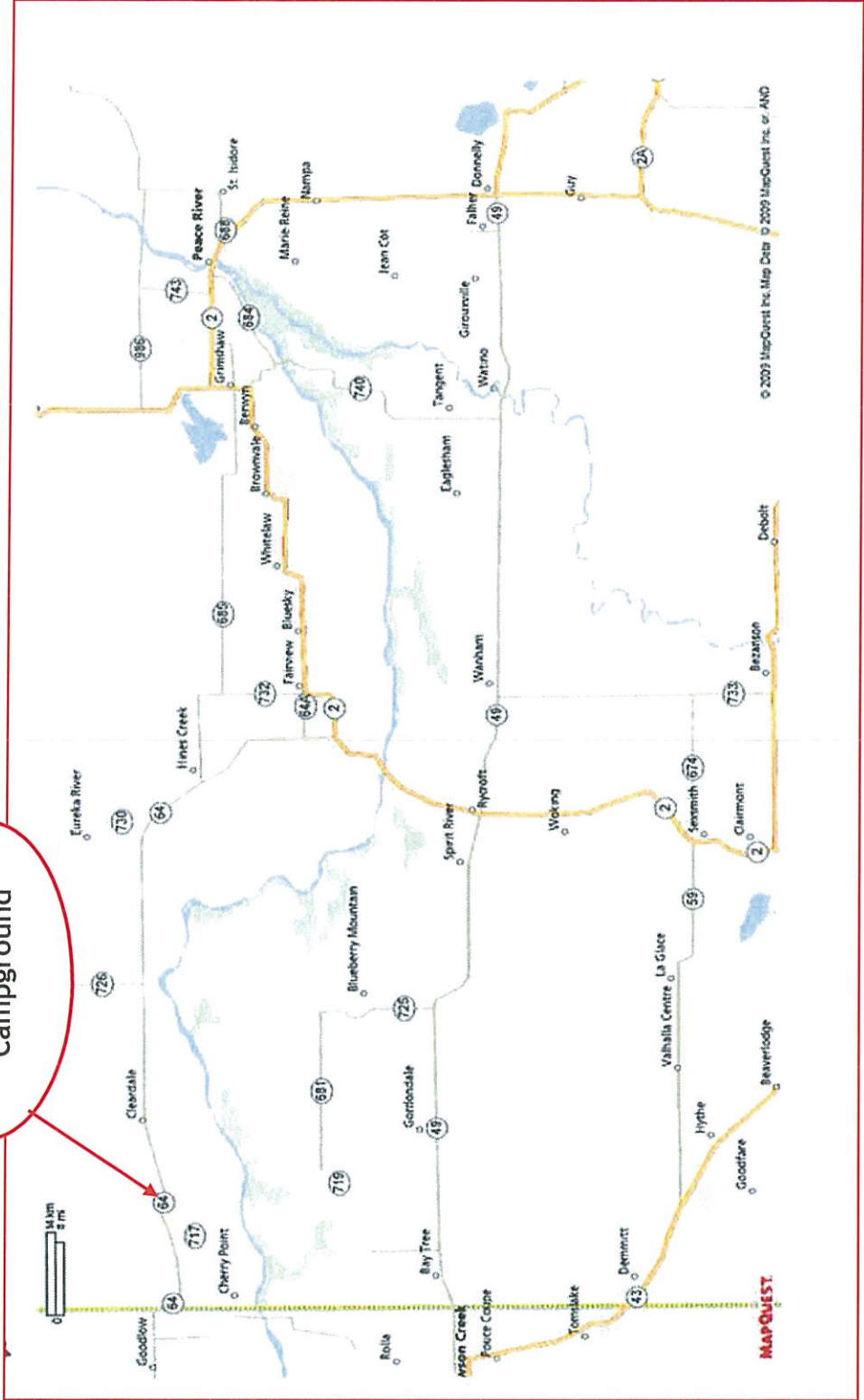
Map enclosed

"Clearly an Area of Opportunity"





Clear River
Campground





Ottawa, May 23, 2014

Mr. Bill Neufeld, Reeve
County of Mackenzie
4511-46 Avenue, Box 640
Fort Vermilion, AB T0H 1N0

Subject: Centennial – 2014 TAC Conference & Exhibition, Montreal, September 28-October 1st, 2014

Dear Reeve,

The Transportation Association of Canada (TAC)'s Conference & Exhibition will take place in Montreal, September 28-October 1st, 2014. More than 1,400 decision makers and partners across Canada are expected to attend this neutral forum of exchange of ideas on the importance of transportation to Canada's socio-economic and environmental well-being.

During this event, TAC will celebrate the 100th anniversary of its first congress which took place in Montreal, in 1914. We are therefore inviting all of our members, industry stakeholders and students to participate in *Transportation 2014: Past, Present, Future* and to benefit from year-round celebrations.

On behalf of our co-hosts, the City of Montreal and le Ministère des Transports du Québec, I would like to officially invite you to this unique event.

Delegates will choose from more than 70 technical sessions, panels and workshops focusing on several facets of this year's theme: **the past, the present and the future of transportation in Canada**. Select industry specialists from transportation-related fields will discuss current issues, and offer innovative strategies and approaches implemented at national and international levels to hundreds of delegates. This exceptional opportunity to share industry knowledge will be further reinforced by the many formal and informal opportunities for private and public sector transportation professionals from across the country to network.

TAC and its annual conference not only encourage knowledge transfer and reunite transportation stakeholders, but also act as innovation catalysts in the Canadian transportation sector.

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JUN 12 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

The TAC Conference preliminary program, as well as the registration form, can be found online on TAC's website at www.tac-atc.ca. I invite you to consult the program; its impressive content will convince you of the importance of encouraging the participation of as many representatives as possible.

Please do not hesitate to contact myself or Jacques A. Maltais, Senior Events Manager, at jamaltais@tac-at.ca or 613-736-1350 x234 for any questions regarding the conference or related activities.

I look forward to making your acquaintance and meeting your representatives in Montreal at our upcoming conference in September!

Sincerely,



Michel Gravel, P.Eng., CAE
Executive Director



2014 Membership

WHO ARE WE?

The **Transportation Association of Canada (TAC)** is a not-for-profit, membership-based association serving as a neutral forum for exchanging ideas, information and knowledge on technical guidelines and best practices in Canada's transportation and roadways sectors.

WE AIM TO...

- Contribute to the increased awareness of the importance of transportation to Canada's economic and social well-being and to the availability and technical currency of transportation professionals in Canada.
- Be the preeminent source of transportation materials for Canadian practitioners.
- Develop and update guidelines and best practices primarily for road and road-related transportation matters.

ABOUT MEMBERSHIP

Our members share a common interest in road infrastructure and urban transportation, and are a cross-section of government transportation departments, municipalities, private sector engineering and consulting firms, academic institutions and trade associations.

Membership is corporate. All of the employees of our member organizations enjoy access to TAC membership benefits including member pricing on TAC products and services.

Individual membership (non-voting) is available only to students and retirees.

TAC MEMBER BENEFITS INCLUDE:

- Member rates (**up to 30% lower**) on **TAC Publications** and reports.
- Member rates (**up to \$275 lower**) at the **annual TAC Conference & Exhibition**, the largest gathering of transportation professionals in Canada.
- **Membership on TAC committees**, exclusively available to members, provides opportunities to meet with colleagues, contribute to the profession and add to your expertise.
- The **Transportation Intelligence Bulletin** highlights trends, research and new methods and technologies from publications across the transportation industry.
- Free borrowing privileges and priority service from TAC's **Transportation Library** for thousands of on-site volumes, plus access to numerous databases.
- **Member rates (up to 30% lower) on TAC Seminars and Workshops** help you keep up-to-date on best practices or add new skills. TAC has developed courses on a number of its key publications.
- **TAC News**, the Association's monthly newsletter in blog format, keeps members abreast of industry, association, and member news.
- Private sector and academic institution members **receive email notification of all RFPs for TAC Pooled Fund Projects**, when they are issued.
- **Free Job Postings for TAC members** on TAC's **Get Involved** webpage.
- Member rates (up to 25% lower) on **TAC Website banner advertising**.

Adhésion 2014

QUI SOMMES-NOUS?

L'Association des transports du Canada (ATC), une association à but non lucratif comptant des membres, offre une tribune neutre pour échanger des idées, de l'information et des connaissances en matière de lignes directrices techniques et de meilleures pratiques dans les domaines des transports et des routes au Canada.

NOS OBJECTIFS SONT...

- Contribuer à la sensibilisation de l'importance des transports au bien-être socio-économique du Canada et à la disponibilité technique des professionnels des transports au Canada.
- Être la source prééminente de matériel en matière de transports pour les praticiens canadiens.
- Élaborer et mettre à jour les lignes directrices et les meilleures pratiques principalement en matière des routes et des transports reliés aux routes.

À PROPOS DE L'ADHÉSION

Nos membres partagent un intérêt commun pour les transports routier et urbain, et proviennent des départements des transports gouvernementaux, municipalités, sociétés de génie et d'expert-conseils du secteur privé, établissements d'enseignement et associations connexes.

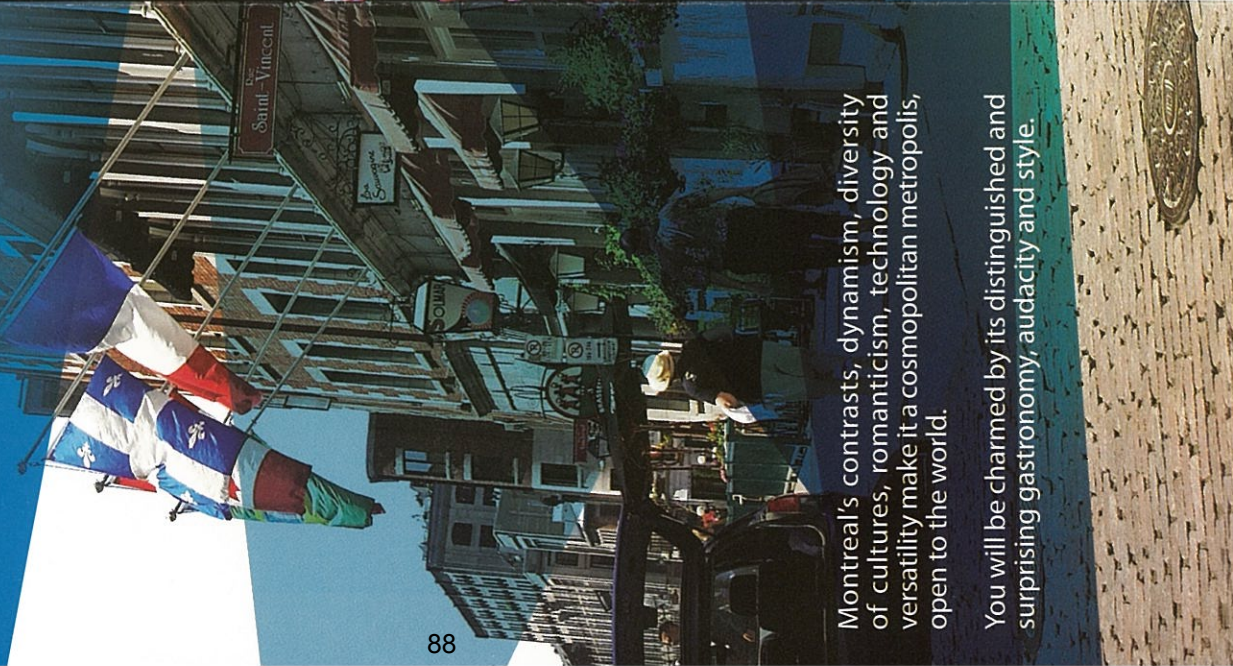
L'adhésion est à base collective. Tous les employés de nos organisations membres ont accès aux avantages d'adhésion à l'ATC dont les tarifs à l'intention des membres sur les produits et services de l'ATC.

Les étudiants et les retraités peuvent aussi devenir membres à titre individuel (sans droit de vote).

AVANTAGES D'ADHÉSION À L'ATC :

- Tarifs privilégiés (jusqu'à 30 % de réduction) sur les **Publications de l'ATC** et les rapports.
- Tarifs privilégiés (jusqu'à 275 \$ de réduction) au **Congrès et l'exposition annuels de l'ATC**, le plus grand rassemblement des professionnels des transports au Canada.
- L'**adhésion aux comités de l'ATC**, exclusivement réservée aux membres, offre l'occasion de se réunir, de contribuer à la profession et de perfectionner votre expertise.
- Le **Bulletin InfoTransports** porte sur les tendances, la recherche, les nouvelles méthodes et les technologies des publications dans l'industrie du transport.
- Services d'emprunt et de priorité de la **Bibliothèque des transports de l'ATC** pour des milliers de volumes, plus l'accès à de nombreuses bases de données.
- **Tarifs privilégiés (jusqu'à 30 % de réduction) sur les colloques et les ateliers de l'ATC.** Mise à jour des meilleures pratiques ou perfectionnement de vos connaissances. L'ATC élabore des cours sur plusieurs de ses publications clés.
- **Nouvelles de l'ATC**, le bulletin mensuel de l'Association en format blog, renseigne les membres sur l'industrie, l'association et les membres.
- Les membres du secteur privé et des établissements d'enseignement **reçoivent un avis sur les demandes de propositions** sur les **projets à financement groupé de l'ATC.**
- **Les membres de l'ATC peuvent afficher des offres d'emploi gratuitement** sur la page Web Impliquez-vous.
- Tarifs privilégiés (jusqu'à 25 % de réduction) sur les **bannières publicitaires du site Web de l'ATC.**

DISCOVER MONTREAL'S
UNIQUE CACHET!



Montreal's contrasts, dynamism, diversity of cultures, romanticism, technology and versatility make it a cosmopolitan metropolis, open to the world.

You will be charmed by its distinguished and surprising gastronomy, audacity and style.

DON'T MISS THE
SEPTEMBER 29
MONTREAL CENTENNIAL
EVENT!



CIRQUE
ÉLOIZE
SPECIAL EVENTS

Cirque Éloize performers
Mentalist Gary Kurtz

Montreal-inspired musical tribute
Multicultural food stations

FOR MORE INFORMATION

Jacques A. Maltais
Senior Events Manager
jmaltais@tac-atc.ca
(613) 736-1350, ext. 234

www.tac-atc.ca

SEPTEMBER 28 ▶ OCTOBER 1ST

2014 TAC
Conference
& Exhibition
MONTREAL, QC

TRANSPORTATION 2014:
PAST, PRESENT, FUTURE





TECHNICAL PROGRAM, EXHIBITION AND EVENTS

Exchange ideas, information and knowledge on technical guidelines and best practices in Canada's transportation and roadways sectors

1400 delegates and partners

More than 100 exhibitors

More than 350 speakers and 75+ technical sessions, panel discussions and workshops

Showcase on the history and role of transportation in Canada's development

Complete Companion Program

September 29: Montreal Centennial Event

TECHNICAL TOURS

Automobile Crash Testing Laboratory
– PMG Technologies and Transport Canada

Urban Mobility Management Centre
– Ville de Montréal

Port of Montreal

Integrated Traffic Management Centre
and Ville-Marie / Viger Tunnel

Louis-Hippolyte-La Fontaine
Bridge-Tunnel

Rolling Stock and Commuter Train
Maintenance Centre – AMT

Evidence Processing Centre – Photo Radar

Control and Centralized Command Centre – STM

Stinson New Transportation Centre – STM

Infrastructures for Future East Train – AMT

Radio Circulation Corus

Turcot Project – MTQ

BIXI



LOCAL ORGANIZING COMMITTEE

The ministère des Transports du Québec and la Ville de Montréal invite you to the 2014 Transportation Association of Canada (TAC) Conference & Exhibition, at the Palais des congrès. Come celebrate TAC's 100 years of history, which started May 18, 1914 in the Quebec metropolis. We look forward to seeing you!



***YOU ARE CORDIALLY INVITED TO THE
NWR FASD SOCIETY ANNUAL GENERAL MEETING***

June 26, 2014

6:00 pm in the Olivier Room

Quality Inn, High Level

- Presentation on the work of the Society
- Elections for co-chair, treasurer and 5 directors
 - Meal included

Contact: Wanda Beland 780-926-3375

or wanda.fasdsociety@telus.net



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